

Co Clerk

INITIAL notice (SPRING TRAINING)

Titus County Training & Travel Authorization Form

Person requesting training: Steve Austin
Job Title: CKSD
Date of request: (Must be 30 days prior to training) initial notice 1-16-13

1. Title of conference, seminar or training Texas Veterans Commission Annual Spring Training
2. Destination/location of training SAN ANTONIO
3. Is training mandatory yes or optional _____? in order to maintain certification
4. Dates of training: Wk of MAY 19 to (more info pending)
5. Dates of actual travel: pending
6. Cost of Registration: \$ no charge to county
7. Total cost of meals (\$40.00 per day): \$ no charge to county
8. Total cost of hotel/motel accommodations: \$ no charge to county
9. Will you travel by carpooling or by your personal vehicle? PV
If carpooling, will the vehicle used be your personal vehicle? _____
10. Approximate total cost of travel: \$ _____ or the approximate total miles to be claimed approx 400 miles each way
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ mileage / travel expenses

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: [Signature] Date: 1-16-13

County Judge	Date
Commissioner, Precinct 1	Date
Commissioner, Precinct 2	Date
Commissioner, Precinct 3	Date
Commissioner, Precinct 4	Date

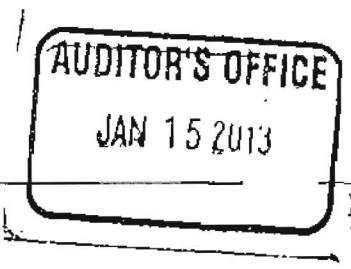
Titus County
Training & Travel Authorization Form

Person requesting training: Lou Ann Rollins
Job Title: FCS County Agent
Date of request: (Must be 30 days prior to training) 1/14/13

1. Title of conference, seminar or training Dinner Tonight Beef Best Camp Training
2. Destination/location of training Austin w/ Beef Council
3. Is training mandatory _____ or optional ?
4. Dates of training: Jan 30 to Jan 31
5. Dates of actual travel: Jan 30
6. Cost of Registration: \$ 0
7. Total cost of meals (\$40.00 per day): \$ meals provided by training
8. Total cost of hotel/motel accommodations: \$ _____
9. Will you travel by carpooling or by your personal vehicle? carpooling
If carpooling, will the vehicle used be your personal vehicle? no
10. Approximate total cost of travel: \$ _____ or the approximate total miles to be claimed _____
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel \$ 117.72

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: _____ Date: _____



County Judge _____ Date _____

Commissioner, Precinct 1 _____ Date _____

Commissioner, Precinct 2 _____ Date _____

Commissioner, Precinct 3 _____ Date _____

Commissioner, Precinct 4 _____ Date _____

Titus County
Training & Travel Authorization Form

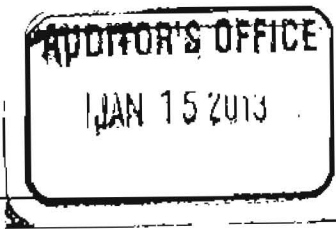
Person requesting training: Lou Ann Rollins
Job Title: FCS County Agent
Date of request: (Must be 30 days prior to training) 1/14/13

1. Title of conference, seminar or training: East Region Prof. Dev. Summit (Annual)
2. Destination/location of training: Allen
3. Is training mandatory: or optional ?
4. Dates of training: 2/20 to 2/22
5. Dates of actual travel: 2/20
6. Cost of Registration: \$ 50.00
7. Total cost of meals (\$40.00 per day): \$ 60.00
8. Total cost of hotel/motel accommodations: \$ 2 night @ 96.14 = 192.28
9. Will you travel by carpooling or by your personal vehicle? personal vehicle
If carpooling, will the vehicle used be your personal vehicle? _____
10. Approximate total cost of travel: \$ or the approximate total miles to be claimed
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel: \$

Sharing room w/ Franklin agent. SO room will cost \$96.14.

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: _____ Date: _____



County Judge	_____	Date	_____
Commissioner, Precinct 1	_____	Date	_____
Commissioner, Precinct 2	_____	Date	_____
Commissioner, Precinct 3	_____	Date	_____
Commissioner, Precinct 4	_____	Date	_____